

**CONFIDENTIAL**

**FOR THE USE OF GOVERNING BODY MEMBERS ONLY**



## **ARCOT SRI MAHAALAKSHMI WOMEN'S COLLEGE (AUTONOMOUS)**

Permanently Affiliated to Thiruvalluvar University  
Recognized by UGC under section 2(F) of the UGC Act 1956.  
Accredited with 'A' Grade by NAAC 1<sup>st</sup> Cycle  
Associate member of ICT Academy

### **MINUTES OF THE SECOND MEETING OF THE GOVERNING BODY**



**DATE OF THE MEETING : TUESDAY, 23<sup>rd</sup> DECEMBER 2025 AT 2:30 pm**  
**MEETING VENUE : ASMWC-Seminar Hall**

**Dr.B.BHUVANESWARI  
PRINCIPAL**

**ARCOT SRI MAHAALAKSHMI WOMEN'S ARTS & SCIENCE COLLEGE**  
**(AUTONOMOUS)**  
**VILLAPAKKAM - 632521**  
**2<sup>nd</sup> GOVERNING BODY MEETING**  
**Tuesday, 23<sup>rd</sup> December 2025 at 2.30 p.m.**  
**Venue: Seminar Hall**

**AGENDA**

1. Prayer
2. Welcome Address: Dr. B. Bhuvaneswari, Prinicpal.
3. To Approve the 1<sup>st</sup> Governing Body.
4. Agenda Presentation: Dr.G.Thenmozhi, Vice-Principal
5. To approve the change of Principal and duly approved by the Academic Council Meeting held on 21/11/2025.
6. To present the minutes of the Second Academic Council Meeting held on 21/11/2025 for approval.
7. To resolve and approve the Syllabi formulated by the Board of Studies of all the Departments duly constituted by the Governing Body Meeting held from 6/11/2025 to 8/11/2025 and subsequently duly approved by the Academic Council Meeting held on 21/11/2025.
8. To resolve and approve the Regulations and Scheme of Examinations for the candidates admitted during the academic year 2025-2026 as resolved by the Academic Council Meeting held on 21/11/25.
9. To resolve and approve the Introduction of Add-on Courses from the academic year 2025-2026.
10. To approve the changes in the Board Chairman of Mathematics and B.Com (CA) Departments duly approved by the Academic Council meeting held on 21/11/2025.
11. To resolve and approve the Introduction of New Courses from the Academic year 2026-2027 and duly approved as resolved by Academic Council meeting held on 21/11/2025.
12. To Resolve and Approve the Introduction of ASMWC Centre for Indian Knowledge System (ASMWCCIKS)
13. To present the minutes of the Second finance committee Meeting held on 06/12/2025 for approval.
14. Resolutions if any brought forward by the Chairman to the Governing Body.
15. Any other matter discussed with the permission of Chairman
16. Suggestions by Members of the Governing Body & External Experts
17. Vote of thanks: Mrs.K. Apithakuchambal, Head, Department of Computer Application.



ஆற்காடு ஸ்ரீ மகாலட்சுமி மகளிர் கல்லூரி தன்னாட்சி

ARCOT SRI MAHAALAKSHMI WOMEN'S COLLEGE (AUTONOMOUS)

VILAPAKKAM, RANIPET DISTRICT – 632521.

Minutes of the Second Governing Body Meeting of Arcot Sri Mahaalakshmi Women's College (Autonomous) held on 23.12.2025, Tuesday at 2.30 p.m. conducted through Hybrid Mode on Zoom Platform ASMWC Seminar Hall.

The Chairman of the Governing Body Dr. K.R.Baskar presided over the meeting to consider, approve and resolve the following agenda.

The College Principal Dr.B.Bhuvanewari Welcomed the Members of Governing Body, The College Vice-Principal Dr. G.Thenmozhi Presented the Agenda for the Discussion and for the approval of Resolution.

**THE FOLLOWING MEMBERS OF THE GOVERNING BODY ATTENDED**

**THE MEETING THROUGH HYBRID MODE**

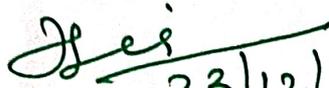
S.No.	Name and Address	Category
1.	Dr. K.R. BASKAR, Chairman, Arcot Sri Mahaalakshmi Women's College(Autonomous)	Member – Management Online
2.	Mrs. K.B. SUMALATHA BASKAR, Vice Chairman, Arcot Sri Mahaalakshmi Women's College(Autonomous)	Member – Management Online
3.	Mr. K.B.KISHAN KUMAR, Secretary, Arcot Sri Mahaalakshmi Women's College(Autonomous)	Member – Management Online.
4	Mrs. K. APITHAKUCHAMBAL, Assistant Professor & Head, Department of Computer Application, Arcot Sri Mahaalakshmi Women's College(Autonomous)	Teacher's Nominee of the College Attended the Meeting in Person

5	<b>Mrs. N. ABARNA,</b> Assistant Professor & Head, Department of Computer Science, Arcot Sri Mahaalakshmi Women's College(Autonomous)	Teacher's Nominee of the College Attended the Meeting in Person
6	<b>Mr. C. RAMESH,</b> Administrative Officer, Arcot Sri Mahaalakshmi Women's College(Autonomous)	Nominee : Administration Attended the Meeting in Person
7	<b>Dr. D. MANIKANDAN,</b> Academic Dean – Head PG and Research Department of Microbiology, K.M.G. College of Arts and Science(Autonomous ) Gudiyattam, Vellore District.	Nominee : Educationist Attended the Meeting in Person
8	<b>Dr. A. MALAR,</b> The Regional Joint Director, Regional Joint Directorate of Collegiate Education, Vellore Region, Vellore, Tamil Nadu.	Nominee : State Government Attended the Meeting in Person
9	<b>Dr. R. JAGADHEESAN,</b> Professor (Retd), Department of Tamil, 11, New Street, Senkuttai, Katpadi, Vellore - 632 521.	Nominee : Thiruvalluvar University Attended the Meeting in Person
10	<b>Dr. B. BHUVANESWARI ,</b> Principal, Arcot Sri Mahaalakshmi Women's College(Autonomous)	Member – Principal Attended the Meeting in Person

The Governing Body meeting ended with Vote of Thanks proposed by

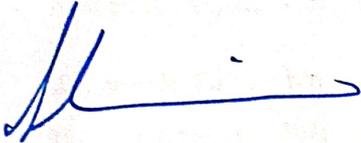
**Mrs.K. Apithakuchambal, (Member Teacher Nominee).**

Signed by

  
23/12/2025

Dr. A. MALAR, RJD  
Nominee : State Government

Dr. K.R. BASKAR,  
Chairman, Governing Body

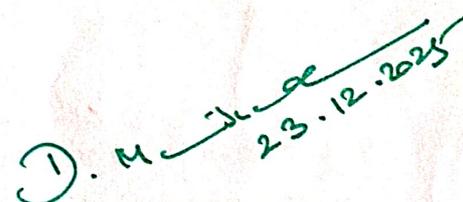


Mr. K.B. KISHAN KUMAR,  
Member – Management

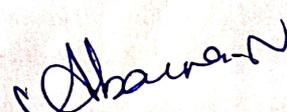
Mrs. K.B. SUMALATHA BASKAR,  
Member – Management

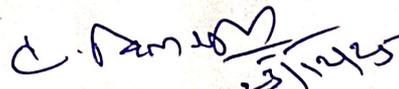
  
23/12/25  
Dr. B. BHUVANESWARI,  
Member – Principal

  
23/12/25  
Dr. R. JAGADHEESAN,  
Nominee : Thiruvalluvar University

  
23.12.2025  
Dr. D. MANIKANDAN,  
Nominee : Educationist

  
Mrs. K. APITHAKUCHAMBAL,  
Nominee : Senior Teaching Staff

  
Mrs. N. ABARNA,  
Nominee : Senior Teaching Staff

  
23/12/25  
Mr. C. RAMESH,  
Nominee : Office Administration

**Agenda 1: To approve the change of Principal and duly approved by the Academic Council Meeting held on 21.11.2025**

**Resolution Passed:**

The Governing Body unanimously resolved and approved the change of Principal from Dr. V. Vijayalakshmi to Dr. B. Bhuvaneswari.

**Agenda 2: To present the minutes of the Second Academic Council Meeting held on 21/11/2025 for approval.**

**Resolution Passed:**

The Governing Body unanimously resolved and approved the Minutes of Second Academic Council Meeting held on 21/11/2025

**Agenda 3: To resolve and approve the Syllabi formulated by the Board of Studies of all the Departments duly constituted by the Governing Body Meeting held from 6/11/2025 to 8/11/2025 and subsequently duly approved by the Academic Council Meeting held on 21/11/2025.**

**Resolution Passed:**

The Governing Body unanimously resolved and approved the syllabi formulated by the Board of Studies of all the Departments, duly constituted by the Governing Body meeting held on 23/12/2025 and subsequently approved by the Academic Council meeting held on 21/11/2025.

**Agenda 4: To resolve and approve the Regulations and Scheme of Examinations for the candidates admitted during the academic year 2025-2026 as resolved by the Academic Council Meeting held on 21/11/25**

**Suggestions made by Dr. A. Malar, The Regional Joint Director State Government Nominee.**

Dr. A. Malar, The Regional Joint Director Suggested to conduct the three CIA examinations and consider the best two CIA marks for internal mark calculation and also suggested to include the government college and university staff members for the evaluation of theory papers.

**Resolution Passed:**

The Governing Body unanimously resolved and approved the Regulations and Scheme of Examinations for the candidates admitted during the academic year 2025-2026, as resolved by the Academic Council meeting held on 21/11/2025 and also the governing body unanimously resolved and approved the suggestion made by Regional Joint Director state government nominee, to conduct the three CIA exams and consider the best two CIA Marks and also to include the government college and university staff members for the evaluation of theory papers.

**Agenda 5 : To resolve and approve the Introduction of Add-on Courses from the academic year 2025-2026.**

**Resolution Passed:**

The Governing Body unanimously resolved and approved the introduction of Add-On Courses in all the Departments.

**Agenda 6 : To approve the changes in the Board Chairman of Mathematics and B.Com (CA) Departments and duly approved by the Academic Council meeting held on 21/11/2025**

**Resolution Passed:**

The Governing Body unanimously resolved and approved the changes in the Board Chairman of Mathematics and B.Com (CA) Departments and duly approved by the Academic Council meeting held on 21/11/2025

**Agenda 7 : To resolve and approve the Introduction of New Courses from the Academic year 2026-2027 and duly approved as resolved by Academic Council meeting held on 21/11/2025**

**Suggestion made by Dr. A. Malar, RJD (State Government Nominee):**

Dr. A. Malar, the RJD State Government nominee, suggested introducing the new courses that are already offered under the parent University. She also raised a query regarding the introducing of BBA (Hospital Administration) and B.Com (Cooperation) courses and recommended the courses approved and available under the parent University.

**Suggestion made by Dr. R. Jagadheesan, Thiruvalluvar University Nominee:**

Dr. R. Jagadheesan, Thiruvalluvar University Nominee, suggested that the regulations, syllabus, and staff details of all the new courses proposed to be introduced should

be included

**Resolution Passed:**

The Governing Body approved the introduction of new courses, duly approved by the Academic Council meeting held on 21/11/2025. Regarding the query raised by the RJD State Government Nominee, The Governing Body withdrew the proposal to introduce BBA (Hospital Administration) and B.Com (Co-operation) courses and unanimously resolved to introduce B.Sc. Nutrition Food Service Management and Dietetics, during the academic year 2026–2027.

**Agenda 8: To Resolve and Approve the Introduction of ASMWC Centre for Indian Knowledge System (ASMWCCIKS)**

**Resolution Passed:**

The Governing Body has resolved and approved the Introduction of ASMWC Centre for Indian Knowledge System (ASMWCCIKS)

**Agenda 9: To present the minutes of the Second finance committee Meeting held on 06/12/2025 for approval.**

**Suggestion made by Dr. R. Jagadheesan, Thiruvalluvar University Nominee:**

Dr. R. Jagadheesan, Thiruvalluvar University Nominee, suggested that to attach the fees details of all the courses and audited statement of the last academic year.

**Resolution Passed:**

The Governing Body unanimously resolved and approved the minutes of the Second Finance Committee Meeting held on 06/12/2025.

With regards to the Suggestion made by Dr. R. Jagadheesan, Thiruvalluvar University Nominee, the governing body has attached the fees details of all the courses and audited statement of the last academic year.

**Agenda 10 : Resolutions if any brought forward by the Chairman to the Governing Body.**