



**ARCOT SRI MAHAALAKSHMI WOMEN'S
COLLEGE
(AUTONOMOUS)**



**1st ACADEMIC COUNCIL MEETING
MINUTES OF MEETING**

**ARCOT SRI MAHAALAKSHMI WOMEN'S COLLEGE
(AUTONOMOUS)**

Permanently Affiliated to Thiruvalluvar University
Recognised by UGC under section 2(F) of the UGC Act 1956.
Accredited with 'A' Grade by NAAC 1st Cycle
Associate member of ICT Academy
Arcot-Arni Main Road Villapakkam, Ranipet - 632 521

1st ACADEMIC COUNCIL MEETING



MINUTES OF MEETING

DATE OF MEETING: Monday, 28th July 2025 at 11.30 am

MEETING VENUE: Indoor Auditorium, Arcot Sri Mahaalakshmi Women's College



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1st ACADEMIC COUNCIL MINUTES OF MEETING

The First Academic Council Meeting of Arcot Sri Mahaalakshmi Women's College (Autonomous), Villapakkam was held on 28.07.2025 Monday at 11:30 am at Arcot Sri Mahaalakshmi Women's College.

The meeting was presided over by the Principal, Chairman of the Academic Council and the meeting was attended by 27 members.

The following agenda 1 to 6 were discussed, resolved and approved by the Academic Council.

Agenda 1	Introduction of Autonomous Status conferred by UGC, New Delhi, 3 April 2023 Regulation We are pleased to place before the Academic Council for the approval for the implementation of Autonomous status conferred to Arcot Sri Mahaalakshmi Women's College (Autonomous) effecting from the Academic Year 2025-2026 onwards for the period of Ten Years, and also to authorize the college Principal to plan and execute all the preparation and arrangements, necessary for the implementation of Autonomy effectively applicable to UG first year and PG first year students commencing from the academic year 2025-2026 and seconded by Dr. G. Thenmozhi, IQAC Coordinator & Head, PG and Research Department of Chemistry. Resolution Passed: The subject covered under Agenda No:1 has been discussed, unanimously resolved and approved by the Academic Council.
Agenda 2	Academic Calendar for the Autonomous. I, Dr. V. Vijayalakshmi, Chairman of Academic Council propose to the Academic Council for the approval of the Academic Calendar of Arcot Sri Mahaalakshmi Women's College (Autonomous) for all UG and PG Programmes to be followed for

	<p>the students admitted from the Academic Year 2025-26 and seconded by Dr.G.Thenmozhi, IQAC Coordinator & PG and Research Department of Chemistry.</p> <p>Resolution Passed:</p> <p>The subject covered under Agenda No: 2 has been discussed, unanimously resolved and approved by the Academic Council.</p>
Agenda 3	<p>Curriculum Development Cell and its Manual.</p> <p>I Dr. G.A. Gayathri, Coordinator (CDC), Head, Department of Biochemistry and Dr. B. Bhuvaneswari, Coordinator (CDC) Head, Department of Commerce propose to the Academic Council for the approval of the modification of the present curriculum to align with skill-oriented advancements for all UG & PG Programs from the academic year 2025-2026 and also resolved and approved the Curriculum Development Cell manual and seconded by Mrs. V. Kumuthini, Controller Of Examinations.</p> <p>Resolution Passed:</p> <p>The subject covered under Agenda No : 3 has been discussed, unanimously resolved and approved by the Academic Council.</p>
Agenda 4	<p>Regulations and Scheme of Examinations and Examination Manual</p> <p>I Mrs. V. Kumuthini, Controller of Examinations, Head, Department of Commerce (Computer Applications) propose to the Academic Council for the approval of the Regulations and Scheme of Examinations and Examinations Manual for all UG and PG Programmes to be followed for the Students admitted from the academic year 2025-2026 and seconded by Dr. G. Thenmozhi, IQAC Coordinator & PG and Research Department of Chemistry..</p> <p>Resolution Passed:</p> <p>The subject covered under Agenda No : 4 has been discussed, unanimously resolved and approved by the Academic Council.</p>
Agenda 5	<p>Choice Based Credit System and it's Manual</p> <p>I Dr. G. Thenmozhi, IQAC Co-Ordinator & PG and Research Department of Chemistry. propose to the Academic Council for the approval of the Choice Based Credit System (CBCS) Manual for all UG and PG Programmes to be followed for the Students admitted from the academic year 2025-2026 and seconded by Dr. G.A. Gayathri, Head, Department of Biochemistry.</p> <p>Resolution Passed:</p> <p>The subject covered under Agenda No : 5 has been discussed, unanimously resolved and approved by the Academic Council.</p>
Agenda 6	<p>Business brought forward by the Chairman of Individuals Board of Studies</p> <p>The Boards of Studies of the following departments have approved and</p>

recommended the implementation of the Syllabi (Integrated with TANSCH Model Syllabus) for Semester-I of various UG & PG Programmes as given in the "Syllabi Book-I" with effect from the academic year 2025-26.

6.1 To Consider and approve the Syllabi passed in the Board of Studies in Foundation Tamil & Other Languages (UG) Department

I, Dr. B. Ramu, Head, Department of Tamil propose to the Academic Council for the approval of the Syllabi for Part I Foundation course Tamil Language and Other Language-Hindi passed in the Board of Studies for all UG Programmes for Semester-I as given in the Syllabi Book Vol.-I for the students admitted during the academic year 2025-2026 and seconded by Mrs. R. Ramya, Head, Department of English.

Resolution Passed:

The subject covered under Agenda No : 6.1 has been discussed, unanimously resolved and approved by the Academic Council.

6.2 To Consider and approve the Syllabi passed in the Board of Studies of English (UG & PG) Department

I, Mrs. R. Ramya, Head, Department of English propose to the Academic Council for the approval of the Syllabi for Part If Foundation course English Language and Syllabi for B.A., English, M.A., English passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Mrs. E. Susithra, Head, Department of Business administration.

Resolution Passed:

The subject covered under Agenda No : 6.2 has been discussed, unanimously resolved and approved by the Academic Council.

6.3 To Consider and approve the Syllabi passed in the Board of Studies of Business Administration (UG) Department

I, Mrs. E. Susithra, Head, Department of Business Administration propose to the Academic Council for the approval of the Syllabi for B.B.A. passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Dr. B. Bhuvaneswari, Head, Department of Commerce.

Resolution Passed:

The subject covered under Agenda No : 6.3 has been discussed, unanimously resolved and approved by the Academic Council.

6.4 To Consider and approve the Syllabi passed in the Board of Studies of Commerce (UG & PG) Department

I, Dr. B. Bhuvaneswari, Head, Department of Commerce propose to the Academic Council for the approval of the Syllabi for B.Com., and M.Com., passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Mrs. V. Kumuthini, Controller of Examinations.

Resolution Passed:

The subject covered under Agenda No : 6.4 has been discussed, unanimously resolved and approved by the Academic Council

6.5 To Consider and approve the Syllabi passed in the Board of Studies of Commerce and Computer Applications (UG & PG) Department

I, Mrs. V. Kumuthini, Head, Department of Commerce and Computer Applications propose to the Academic Council for the approval of the Syllabi for B.Com., Computer Applications passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Mrs. K. Apithakuchambal, Head, Department of Computer Applications.

Resolution Passed:

The subject covered under Agenda No : 6.5 has been discussed, unanimously resolved and approved by the Academic Council.

6.6 To Consider and approve the Syllabi passed in the Board of Studies of Computer Applications (UG) Department

I, Mrs. K. Apithakuchambal, Head, Department of Computer Applications propose to the Academic Council for the approval of the Syllabi for B.C.A., passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Mrs. N. Abarna Head, Department of Computer Science & IT.

Resolution Passed:

The subject covered under Agenda No: 6.6 has been discussed, unanimously

resolved and approved by the Academic Council

6.7 To Consider and approve the Syllabi passed in the Board of Studies of Computer Science (UG) Department

I, Mrs. N. Abarna, Head, Department of Computer Science & IT propose to the Academic Council for the approval of the Syllabi for B.Sc., Computer Science passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Dr. G.A. Gayathri, Head, Department of Biochemistry.

Resolution Passed:

The subject covered under Agenda No : 6.7 has been discussed, unanimously resolved and approved by the Academic Council

6.8 To Consider and approve the Syllabi passed in the Board of Studies of Information Technology (PG) Department

I, Mrs. N. Abarna, Head, Department of Information Technology propose to the Academic Council for the approval of the Syllabi for M.Sc., Information Technology passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Dr. S.Hemalatha, Head, Department of Microbiology.

Resolution Passed:

The subject covered under Agenda No : 6.8 has been discussed, unanimously resolved and approved.

6.9 To Consider and approve the Syllabi passed in the Board of Studies of Biochemistry (UG & PG) Department

I, Dr. G.A. Gayathri, Head, Department of Biochemistry propose to the Academic Council for the approval of the Syllabi for B.Sc., Biochemistry and M.Sc., Biochemistry passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Dr. G. Thenmozhi, IQAC Co-Ordinator & PG and Research Department of Chemistry.

Resolution Passed:

The subject covered under Agenda No: 6.9 has been discussed, unanimously resolved and approved by the Academic Council.

6.10 To Consider and approve the Syllabi passed in the Board of Studies of Microbiology (UG & PG) Department

I, Dr. S.Hemalatha, Head, Department of Microbiology propose to the Academic Council for the approval of the Syllabi for B.Sc., Microbiology and M.Sc., Microbiology passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Mrs. N. Mythili, Head, Department of Maths.

Resolution Passed:

The subject covered under Agenda No : 6.10 has been discussed, unanimously resolved and approved by the Academic Council.

6.11 To Consider and approve the Syllabi passed in the Board of Studies of Chemistry (UG & PG) Department

I, Dr. G. Thenmozhi, IQAC Coordinator & PG and Research Department of Chemistry, propose to the Academic Council for the approval of the Syllabi for B.Sc., Chemistry and M.Sc., Chemistry passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Dr. R. Manogari, Head, the Department of Biotechnology.

Resolution Passed:

The subject covered under Agenda No: 6.11 has been discussed, unanimously resolved and approved.

6.12 To Consider and approve the Syllabi passed in the Board of Studies of Mathematics (UG & PG) Department

I, Mrs. N. Mythili, Head, Department of Mathematics propose to the Academic Council for the approval of the Syllabi for B.Sc., Mathematics and M.Sc., Mathematics passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Dr. M. Geetha, Head, Department of Physics.

Resolution Passed:

The subject covered under Agenda No : 6.12 has been discussed, unanimously resolved and approved by the Academic Council.

6.13 To Consider and approve the Syllabi passed in the Board of Studies of Bio-Technology (UG & PG) Department

I, Dr. R. Manogari, Head, Department of Bio-Technology propose to the

Academic Council for the approval of the Syllabi for B.Sc., and M.Sc., Bio-Technology passed in the Board of Studies for Semester- Courses as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Mrs. N. Abarna, Head, Department of Computer Science & IT.

Resolution Passed:

The subject covered under Agenda No: 6.13 has been discussed, unanimously resolved and approved by the Academic Council.

6.14 To Consider and approve the Syllabi passed in the Board of Studies of Physics (UG) &(PG) Department

I, Dr. M. Geetha, Head, Department of Physics propose to the Academic Council for the approval of the Syllabi for Elective Course for B.Sc., Chemistry and B.Sc., Mathematics passed in the Board of Studies for Semester-I as given in the Syllabi Book Vol.-I for the students admitted from academic year 2025-2026 and seconded by Dr. B. Ramu, Head, Department of Tamil.

Resolution Passed:

The subject covered under Agenda No : 6.14 has been discussed, unanimously resolved and approved by the Academic Council.

Agenda 7

Vote of Thanks

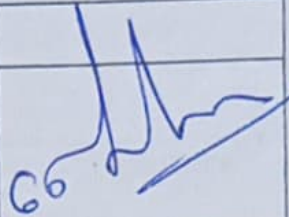
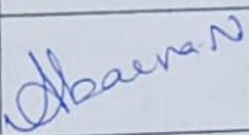
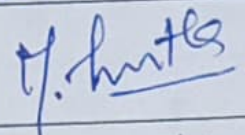
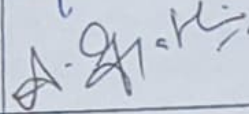
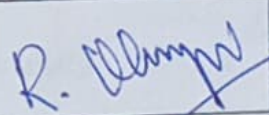
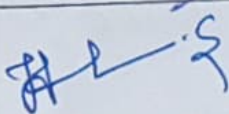
Dr. G. Thenmozhi, Vice Principal, IQAC Coordinator and PG and Research Department of Chemistry. was proposed vote of thanks.

Nominee: College Principal as the Chairman of the Academic Council

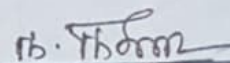
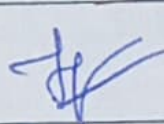
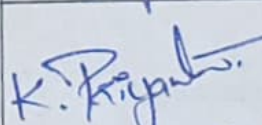
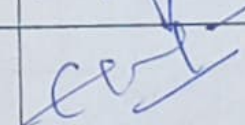
S.No.	Name	Designation & Address of the Member	Signature
1.	Prof. Dr. V. Vijayalakshmi	Principal, Arcot Sri Mahaalakshmi Women's College	V.V.L.

Nominees: Heads of the Departments as members of Academic Council

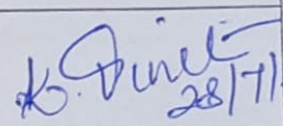
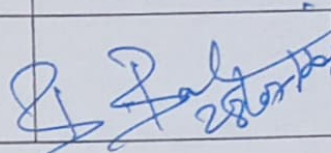
S.No.	Name	Designation & Address Of The Member	Signature
2	Dr. B. Ramu	Head- Department Of Tamil, Arcot Sri Mahaalakshmi Women's College	Dr. B. Ramu
3	Mrs. R. Ramya	Head- Department Of English, Arcot Sri Mahaalakshmi Women's College	R. Ramya
4	Mrs. N. Mythili	Head- Department Of Maths, Arcot Sri Mahaalakshmi Women's College	N. Mythili
5	Mrs. E. Susithra,	Head- Department Of Business Administration Arcot Sri Mahaalakshmi Women's College	E. Susithra
6	Mrs. K. Apithakuchambal	Head- Department Of Computer Application, Arcot Sri Mahaalakshmi Women's College	K. Apithakuchambal
7	Dr. B. Bhuvaneswari	Head- Department Commerce, Arcot Sri Mahaalakshmi Women's College	Dr. B. Bhuvaneswari
8	Mrs. V. Kumuthini	Head- Department Of Commerce(Computer Application),	V. Kumuthini

		Arcot Sri Mahaalakshmi Women's College	
9	Dr. G. Thenmozhi	Head- PG and Research Department of Chemistry, Arcot Sri Mahaalakshmi Women's College	
10	Mrs. N. Abarna	Head- Department Of Computer Science & It, Arcot Sri Mahaalakshmi Women's College	
11	Dr. M. Geetha	Head- Department Of Physics, Arcot Sri Mahaalakshmi Women's College	
12	Dr. G.A. Gayathri	Head- Department Of Bio-Chemistry, Arcot Sri Mahaalakshmi Women's College	
13	Dr. R. Manogari	Head- Department Of Bio-technology, Arcot Sri Mahaalakshmi Women's College	
14	Dr. S. Hemalatha	Head- Department Of Micro-Biology, Arcot Sri Mahaalakshmi Women's College	

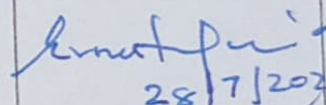
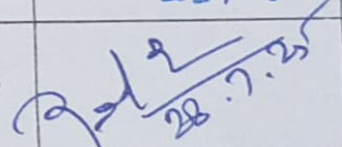
Nominees: Four Teacher's as members of Academic Council

S.No.	Name	Designation & Address Of The Member	Signature
15	Dr. N. Nirmala	Assistant Professor, Department Of Tamil, Arcot Sri Mahaalakshmi Women's College	
16	Mrs. S. Jayaprabha	Assistant Professor, Department Of Chemistry, Arcot Sri Mahaalakshmi Women's College	
17	Ms. K. Priyanka	Assistant Professor, Department Of Commerce (Computer Application), Arcot Sri Mahaalakshmi Women's College	
18	Dr. G. Ramya	Assistant Professor, Department Of Bio- Technology, Arcot Sri Mahaalakshmi Women's College.	

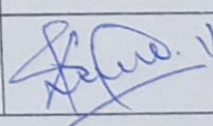
Nominees: Experts as members of Academic Council

S.No.	Name	Designation & Address Of The Member	Signature
19	Dr. K. Vinithi	Assistant Professor, Department Of Commerce, DKM College for Women (Autonomous), Vellore.	 28/7/25
20	Dr. B. Balaji	Assistant Professor, Department Of Chemistry, IQAC Coordinator, K.M.G. C College of Arts and Science (Autonomous), Gudiyattam..	 28/7/25

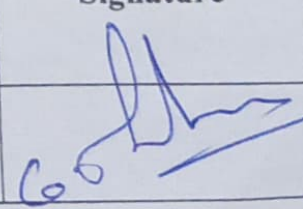
Three University Nominated to Academic Council by Thiruvalluvar University

S.No.	Name	Designation & Address Of The Member	Signature
21	Prof. Dr. H. Gopal	Professor (Retd), XI Block, Door No.1, 1 st Floor SAF Games Vilolage, Koyambedu, Chennai-600 107.	—
22	Prof. Dr. Ernest David	Professor (Retd), Aashirvaad, No.10, 3 rd Cross Street, Ramseth Nagar, Thorapadi, Vellore-632 002.	 28/7/2025
23	Prof. Dr. S. Syed Shafi	Professor (Retd), 35/44, KalkuthiraiThakkaStret, Thiruvannamalai- 606 002.	 28.7.25

Nominee: Controller of Examinations as members of Academic Council

S.No.	Name	Designation & Address Of The Member	Signature
24	M ^{rs} V. Kumuthini	Head of the Department, Head- Department Of Commerce(Computer Application),	

Nominee: IQAC Co-ordinator as members of Academic Council

S.No.	Name	Designation & Address Of The Member	Signature
25	Dr. G. Thenmozhi,	IQAC Coordinator, Head, PG and Research Department of Chemistry	

Nominees: Educationist as members of Academic Council

S.No.	Name	Designation & Address Of The Member	Signature
26	Mr. V.S. Kumaran	Founder of Kelcom Power Systems and Sales and Service of Power Conditioning Equipment, Vellore.	<u>V.S.Ka</u>
27	Mr. J. Sridharan	Advocate, Vellore.	Absent